Microsoft Office Publisher Assignment Rubric

	3 Exceeds Expectations	2.5	2 Meets Expectations	1.5	1 Does Not Meet Expectations	.5	0 Unacceptable
Basic Requirements of Assignment	Student used Publisher to create a useful, well-thought-out tool to complement the PowerPoint presentation	Student used Publisher to create a well-thought-out complement to the PowerPoint presentation	Student used Publisher to create a complement to his/her PowerPoint presentation	Student used Publisher to create something that is not needed with the Unit	Student used Publisher to create something that does not flow with or complement the PowerPoint presentation	Student did not use Publisher to create a complement to his/her PowerPoint presentation	Student did not complete assignment
Consistent Theme	A professional-looking theme is clearly carried throughout the entire unit and is aesthetically pleasing and flows easily	Clever and consistent throughout the 3 pieces of the project	Consistent theme throughout all 3 pieces of the project; easily detectable and fluid	Theme not easily detectable throughout all 3 pieces of the project	Theme of project not consistent throughout all 3 pieces of the project	No easily detectable theme to any of the 3 pieces of the project	No theme to any of the 3 pieces of the project
Publisher							
Use of boxes in layout	Student use of boxes in Publisher is purposeful and the alignment adds to the readability and usefulness of the project	Student use of boxes in Publisher is purposeful and the alignment adds to the readability of the project	Student use of boxes in Publisher is purposeful and is aligned well	Student use of boxes in Publisher is purposeful but alignment is distracting rather than helpful	Student use of boxes in Publisher creates more of a distraction than an aid in presentation	Student did not use boxes in Publisher to create assignment	Student did not complete assignment
Contrast and Color	Student used contrast and color to enhance the layout of the project when appropriate and	Student used contrast and color to enhance the layout of the project when	Student used contrast and color to enhance the layout of the project when	Student used contrast and color but it detracts from the project	Student used contrast and color in a distracting or inappropriate method (color for a worksheet that	Student did not take into account the use of contrast and design in project	Student made no attempt to give the project an aesthetically pleasing

	created a project that flows and aids in learning	appropriate and created an aesthetically pleasing project	appropriate		will be copied)		appearance
Age-appropriate aspects	Student used all-age-appropriate formatting (font, spacing, images, layout, whitespace, etc.) adding to the project's purpose and usefulness	Student used all age-appropriate formatting and took into account the audience for the projet	Student used age-appropriate font, spacing, images, and layout	Student used some age-appropriate formatting aspects but could have used more	Student did not use age-appropriate formatting aspects	Student used very age-inappropriate aspects to format project	Student used all age-inappropriate formatting aspects in project